

TO: Joyce M. Grossnickle, Administrative Officer

FROM: Harold E. Good, Purchasing Director

DATE: August 20, 2009

Subject: Purchasing Memo #10-43, Recommendation to add FCC to RFP #09-08, Residential Solid Waste and Recyclable Material

Presenter (Name & Title): Harold E. Good, Purchasing Director

Requested Date: 8/27/09

Phone: 11047

Type of Briefing: (Click box to select)



Administrative Business



Worksession



Closed Session



BOCC/BOE Mtg.



County/Municipal Mtg.



BOCC Evening Mtg.

Board Action Desired:



Decision



Guidance



Information

Staff Coordination: This topic has been **thoroughly** coordinated with the following Division/Department Directors, and they will have representatives at the presentation: (click to place a check mark in the appropriate box).

	Staff	Initials	Date	Comments
	County Attorney			
	County Manager			
	Finance Director			
	Budget Officer			
	Fire Emergency Director			
	Management Services Director			

	Staff	Initials	Date	Comments
	Permitting & Development Review Director			
	Planning Director			
	Public Works Director			
	Utilities and Solid Waste Management Director			
	Elected Officials			
	Independent Agencies			
<input checked="" type="checkbox"/>	Other Purchasing Department	HEG/nh	8/20/09	

Attachments:



Yes



No

PLEASE NOTE: The **original and 10 copies** of all attachments (including the coordination sheet) are required for the Board of County Commissioners' meetings, which includes the Joint BOCC/BOE Meeting and the County/Municipal Meeting.

If you are scheduled for a **Closed Session**, then you only need to submit the **original and nine (9) copies** of the back-up material. Back-up materials are due to the Administrative Officer **ONE WEEK IN ADVANCE** of the meeting. If materials are not received in a timely manner, you will be asked to reschedule your item.

Date

Signature

Date

Signature

Date

Signature

Date

Signature

Date

Signature

BID AWARD CONCURRENCE CHECK OFF AND INFORMATION SHEET

The Board of County Commissioners has requested the following information be provided for all bid awards. Special emphasis has been placed on receiving the concurrence of all County Departments that may have any involvement in a procurement action. Please complete, including concurrence signatures, and include it with the bid award recommendation.

1. Procurement Item and Bid #: 09-08 Allow Frederick

Community College to piggyback the Recycling Contract

2. Name and phone number of staff person to be contacted regarding this procurement and will be present for the bid award recommendation: Phil Harris x12923

3. Types of funds:	Acct. #'s	Available Budget Balances
1. Capital	<input type="checkbox"/>	
2. Operating	<input type="checkbox"/>	
3. Enterprise	<input type="checkbox"/>	
4. Other	<input checked="" type="checkbox"/> 55-4401-53513-000000	n/a

4. Source of funds:

1. County	<input type="checkbox"/>	3. Federal	<input type="checkbox"/>
2. State	<input type="checkbox"/>	4. Other	<input checked="" type="checkbox"/>

Concurrence List

(Check applicable staff/department(s) and obtain signature(s))

<input type="checkbox"/> Sheriff	_____
<input type="checkbox"/> Administration Bureau	_____
<input type="checkbox"/> Corrections Bureau	_____
<input type="checkbox"/> Operations Bureau	_____
<input type="checkbox"/> State's Attorney	_____
<input checked="" type="checkbox"/> County Attorney	_____
<input type="checkbox"/> County Manager	_____
<input type="checkbox"/> Animal Control	_____
<input type="checkbox"/> Human Relations	_____
<input type="checkbox"/> Human Resources	_____
<input type="checkbox"/> TransIT	_____
<input type="checkbox"/> Office of Economic Development	_____
<input checked="" type="checkbox"/> Finance Division Director	<u>Dr K 8/20/09</u>
<input checked="" type="checkbox"/> Accounting	
<input checked="" type="checkbox"/> Budget	<u>my Dan 8/20/09</u>
<input type="checkbox"/> Purchasing	_____
<input type="checkbox"/> Treasury	_____
<input type="checkbox"/> Parks & Recreation Div. Director	_____
<input type="checkbox"/> Public Works Division Director	_____
<input type="checkbox"/> Construction Management & Inspection	_____
<input type="checkbox"/> Highways & Transportation	_____
<input type="checkbox"/> Program Development & Management	_____
<input type="checkbox"/> Utilities and Solid Waste Management Div. Director	_____
<input type="checkbox"/> Engineering & Planning	_____
<input type="checkbox"/> Solid Waste	_____
<input type="checkbox"/> Water & Sewer	_____

<input type="checkbox"/> Planning Division Director	_____
<input type="checkbox"/> Planning	_____
<input type="checkbox"/> Land Preservation	_____
<input type="checkbox"/> Permitting and Dev. Review Div.	_____
<input type="checkbox"/> Dev. Review Engineering	_____
<input type="checkbox"/> Dev. Review Planning	_____
<input type="checkbox"/> Office of Life Safety	_____
<input type="checkbox"/> Permits and Inspections	_____
<input type="checkbox"/> Management Services Div. Dir.	_____
<input type="checkbox"/> Facility Services	_____
<input type="checkbox"/> Fleet Services	_____
<input type="checkbox"/> General Services	_____
<input type="checkbox"/> Logistical Services	_____
<input type="checkbox"/> Maintenance	_____
<input type="checkbox"/> Health Services Division Dir.	_____
<input type="checkbox"/> Developmental Center	_____
<input type="checkbox"/> Environmental Health	_____
<input type="checkbox"/> Mental Health	_____
<input type="checkbox"/> Nursing Services	_____
<input type="checkbox"/> Scott Key Center	_____
<input type="checkbox"/> Substance Abuse	_____
<input type="checkbox"/> Citizens Services Division Dir.	_____
<input type="checkbox"/> Department on Aging	_____
<input type="checkbox"/> Family Partnership	_____
<input type="checkbox"/> Head Start	_____
<input type="checkbox"/> Housing	_____
<input type="checkbox"/> Job Training Agency	_____
<input type="checkbox"/> Office for Children & Families	_____
<input type="checkbox"/> Human Relations	_____
<input type="checkbox"/> Fire & Rescue Services Div. Dir.	_____
<input type="checkbox"/> Operations	_____
<input type="checkbox"/> Support Services	_____
<input type="checkbox"/> Training	_____
<input type="checkbox"/> Interagency Info. Tech. Div. Dir.	_____
<input type="checkbox"/> Data	_____
<input type="checkbox"/> Video	_____
<input type="checkbox"/> Voice	_____
<input type="checkbox"/> Emergency Planning and Management Div. Director	_____
<input type="checkbox"/> Emergency Communications	_____
<input type="checkbox"/> Emergency Preparedness	_____
<input type="checkbox"/> Volunteer Fire & Rescue	_____

INDEPENDENT AGENCIES:

<input type="checkbox"/> Frederick County Public Libraries	_____
<input type="checkbox"/> Board of Education	_____
<input type="checkbox"/> Frederick Community College	_____
<input type="checkbox"/> Department of Social Services	_____
<input type="checkbox"/> Citizens Nursing Home & Montevue Home	_____
<input type="checkbox"/> Liquor Commission	_____
<input type="checkbox"/> Interagency Internal Audit Auth.	_____

OTHER: _____



FINANCE DIVISION FREDERICK COUNTY, MARYLAND

Department of Purchasing

Winchester Hall • 12 East Church Street • Frederick, Maryland 21701
301-600-1069 • FAX 301-600-2521 • TTY Use Maryland Relay
www.co.frederick.md.us

August 19, 2009

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COUNTY MANAGER

Ronald A. Hart


FINANCE DIVISION

John R. Kroll
Director

DEPARTMENT OF PURCHASING

Harold E. (Hal) Good, CPPO
Director

TO: Board of County Commissioners

FROM: Harold E. Good, CPPO, Purchasing Director 

RE: Recommendation to Add Frederick Community College to RFP#09-08, Residential Solid Waste and Recyclable Material Collection Services

MEMO: #10-43

The Department of Solid Waste Management is requesting an extension of the award for Residential Solid Waste and Recyclable Material Collection Services with Allied Waste Services to include services for Frederick Community College. The Request for Proposal process provided for this option.

Please refer to the attached memorandum dated August 5, 2009 for additional information.

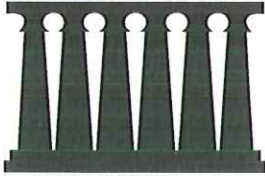
The Director of Purchasing supports the recommendation.

Your approval is requested.

HEG/tsc

cc: File RFP#09-08
M. Marschner

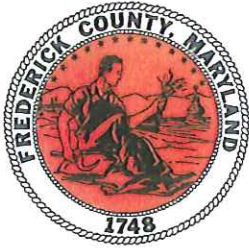
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UTILITIES AND SOLID WASTE MANAGEMENT DIVISION

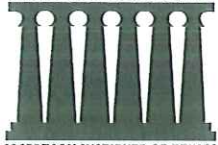
Michael G. Marschner
Division Director

Kevin L. Demosky
Deputy Director

DEPARTMENT OF SOLID WASTE MANAGEMENT

Phillip S. Harris
Superintendent

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UTILITIES AND SOLID WASTE MANAGEMENT DIVISION FREDERICK COUNTY, MARYLAND

Department of Solid Waste Management

9031 Reich's Ford Road • Frederick, Maryland 21704
(301) 600-1848 • FAX (301) 600-3044 • TTY: Use Maryland Relay
www.co.frederick.md.us

Memorandum

Date: August 05, 2009
To: Hal Good, Purchasing Director
From: Michael G. Marschner, Division Director
Re: Addendum Award to RFP #09-08 - FCC

In response to RFP #09-08, the Board of County Commissioners awarded BFI Waste Services, LLC (BFI) the contract for Residential Recyclable Materials Collection Services, County Drop-off Recycling Center Collection, and County Facility Recycling Collection on November 20, 2008.

In a letter from Mr. Doug Browning, Vice President of Administration, dated August 5, 2009, Frederick Community College (FCC) requested that they also be allowed to participate in the County Facility Recycling Collection program of the Recyclable Materials Collection Service Agreement. BFI has offered to extend the specifications and pricing to FCC as shown in the attached letter from John Neyman.

The Department of Solid Waste Management (DoSWM) and FCC staff worked together to further evaluate this potential service addition. It was determined that this will provide FCC with a cost competitive single stream collection service to further their recycling goals.

FCC's participation in this County bid will be as a contract rider, and as such, the DoSWM will not function as the Contract Administrator for the FCC service. However, DoSWM will assist FCC in program implementation and development as requested or needed. If approved, this action has no fiscal impact to the Solid Waste Enterprise Fund.

The Division of Utilities and Solid Waste Management requests approval to allow FCC to piggy back Bid #09-08 to include the FCC recycling collection service under the Three Year Price Matrix 3B, which includes the individual container weighting option.

CC: Phil Harris, Superintendent
Curt Sandusky, Director of Plant Operations
Dawn Adams, Recycling Program Manager
Attachments
PH/JE/DH



July 28, 2009

Frederick County Government
Department of Solid Waste Management
9031 Reich's Ford Road
Frederick, Maryland 21704

Attn: Mr. Phil Harris,
Superintendent

Re: RFP 09-08, Frederick County
Government Recyclable Materials
Collection Services

Dear Mr. Harris:

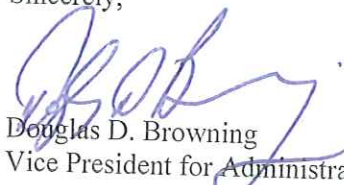
I hereby request that the Department of Solid Waste Management solicit approval from the Frederick County Board of County Commissioners, for modification to the County's Single Stream Recycling Collection contract (#09-08), allowing for the inclusion of Frederick Community College (FCC) facilities. Allied Waste Services, Inc. can meet the needs of FCC by providing two (2) each of the eight (8) cubic-yard front-end containers, picked up once a week, for a cost of \$136.14 per month. We would like to start this service as soon as possible since we are rapidly approaching the start of the fall classes. Attached for your information is the letter received from Allied Waste Services outlining the service they can provide under your contract.

We look forward to receiving confirmation of the BOCC's approval of contract modification as soon as possible. If you have questions or need additional information do not hesitate to contact Curt Sandusky by phone at (301) 846-2411 or e-mail csandusky@frederick.edu. Also, please feel free to contact me at (301) 846-2458 or dbrowning@frederick.edu, if needed.

Thank you for your assistance.



Sincerely,


Douglas D. Browning
Vice President for Administration

Attach. - Letter from Allied Waste

cc: Curt Sandusky, Director, Plant Operations



July 21, 2009

Curt Sandusky
Director of Plant Operations
Frederick County Community College

RE: Frederick County Single Stream Recycling Contract

Dear Mr. Sandusky,

As per our conversation, Allied Waste Services is extending the Frederick County Single Stream Recycling Contract to the Frederick County Community College. This offer is based on the approval from Frederick County. As you are aware, Allied Waste is currently providing recycling services for the college. Under the Frederick County Single Stream Recycling contract, the college can place all its recyclables into one front-end container. The cost for this service under the Frederick County Recycling Contract is \$15.72/lift. As per your request, the college would like to start with two 8 cubic yard front-end containers picked up once week for \$136.14/month. This new services would start on August 1, 2009.

Allied Waste Services recognizes that the one of the best places to promote recycling is in the schools. We hope that this extension shows are intent to promote recycling in Frederick County and to continue working with Frederick County Community College. If you have any additional questions please contact me at 302-420-5987.

Sincerely,

John Neyman
Municipal Services Manager
Chesapeake Area

8145 Reichs Ford Road
Frederick, MD 21704
Office 301.694.6495
FAX 301.694.5690

